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**From:** "Bryan Carter" <[bcarter@stjosephmo.gov](mailto:bcarter@stjosephmo.gov)>

**Subject:** FW: questions

**Date:** May 20, 2024 at 3:47:33 PM

**To:** "Lisa Robertson" <[lrobertson@stjosephmo.gov](mailto:lrobertson@stjosephmo.gov)>

**CC:** "Chuck Kempf" </o=City of Saint Joseph/ou=First Administrative Group/cn=Recipients/cn=ckempf>, "Clint Thompson" </o=City of Saint Joseph/ou=First Administrative Group/cn=Recipients/cn=cthompson>

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I'm late getting this to you, but your overview of your conversation triggered my recollection of this exchange...

On Apr 3, 2024, at 3:51 PM, Kendra Bundy <[kbundy@stjosephmo.gov](mailto:kbundy@stjosephmo.gov)> wrote:

**02/14/24:**Debra received a complaint via email from Misty Carver:

From: [mistie.carver@protonmail.com](mailto:mistie.carver@protonmail.com)

Date: 2/14/24 11:17 AM (GMT-06:00)

To: Debra Bradley <[dbradley@stjosephmo.gov](mailto:dbradley@stjosephmo.gov)>

Subject: Health Concern

Ms. Bradley,

I wanted to express my concerns about a business that is serving food for payment without a business or liquor license.

I would think this would also pose a safety concern to the public. I wasn't sure if you were aware already or not, so I'm bringing it to your attention. If there is anyone else I may reach out to feel free to let me know. The name of the business is Boujee Boards and the owner is LaTonya Williams.

Thank you for your attention to this matter. Have a great day!

Mistie Carver RT(R)(M)

Debra then forwarded the complaint to me (Kendra), Peter, Luke, and Kim Hurt (on 02/14/24) to investigate.

Minutes later, I further instructed Peter and Luke to investigate the concerns reported, and asked Kim Hurt if Ms. Williams has or has ever had a business license for herself or "Boujee Boards" that was referenced in the complaint. Kim followed up stating she would send a letter regarding the

need for various permits to Ms. Williams and another business referenced in the complaint, as neither have a current health and sanitation permit, and Ms. Williams did not have an individual license for her “FB business”, “Boujee Boards”.

**02/16/24:** Peter Tirop spoke with Ms. Williams who reported that she is using the kitchen at the Bartlett Center (a licensed childcare center) to put the boards together from pre-made, pre-packaged products purchased at local grocery stores and cold-held at the Bartlett Center until she put them together, just before a buyer came to pick them up. She was not using the Metropolitan as a prep kitchen (they are not licensed for that purpose), she was simply setting up the boards there as someone had purchased several for an event there. I (Kendra) asked Peter and Thomas Beavers to follow-up on the fact that Ms. Williams was using the Bartlett Center’s kitchen to prepare the boards, as a licensed childcare facility’s kitchen is subject to annual inspection, it does not qualify as a licensed food establishment. They would be licensed as a childcare facility in St. Joseph; they would not have a health and sanitation permit that food establishments require, as childcare centers and food establishments are different, with varying requirements. Thomas was instructed to contact the MO-Department of Health & Senior Services and the Department of Elementary & Secondary Education (who co-coordinate licensed childcare in MO), to verify if it was allowable for Ms. Williams to use the childcare kitchen for personal food prep for outside sales. NOTE: Ms. Williams reports that she was using the proceeds from sales of the “Boujee Boards” as fundraising toward Bartlett Center programs.

**02/21/24:** Kim Hurt emailed that Ms. Williams had stopped by City Hall to explain her fundraising efforts through charcuterie board sales. Ms. Williams reported she had never used the kitchen at the Metropolitan. She was seeking guidance on how to proceed. Kim was also asking for HD input for health and sanitation permitting. Peter and Thomas had been working with Ms. Williams to obtain approval from DESE or MO-DHSS’s Bureau of Childcare, to allow her to continue using the Bartlett Center kitchen to store products and prep her boards, needed. Kim was working with Ms. Williams on the business licensing piece.

**03/01/24:** Misty Carver, the original complainant contacted Debra again asking about progress on her previously reported concerns. I (Kendra) was out of the office, so Debra asked Peter or Luke Pitts to respond to Ms. Carver’s email request.

**03/04/24:** Peter replied to Debra’s email stating that he had spoken with Ms. Williams, who was in the process of getting approval from DESE to use the childcare kitchen at the Bartlett Center for prep of her boards. Alternatively, she could use an alternate kitchen that is licensed in St. Joseph

for the prep. Peter stated he would also contact Ms. Carver with this information. I (Kendra), was again, out of the office on vacation.

**03/15/24:** Ms. Williams sent an email to Peter and Thomas, that was then forwarded to me (Kendra), which was an email thread from a DESE compliance inspector, verifying the Ms. Williams is approved to use the kitchen for prepping her boards if it occurs outside of licensed childcare hours.

**NOTE:** The original complaint (2/14) stated that Ms. Williams was selling liquor without a license. When asked about that aspect, Ms. Williams stated that she had added an “airplane” sized small bottle of alcohol to a board in the past at the request of the buyer that was an older adult. While the HD does not logistically regulate the sale or handling of alcohol, she was advised she could not sell the boards with alcohol unless she obtained a Missouri liquor license and was also permitted to sell in St. Joseph. She stated she would not use alcohol on her boards moving forward.

At this point, Kim handled the business licensing pieces; we are squared away with her preparation and safe food handling from an inspected kitchen with approval from DESE/ MO-DHSS’s Bureau of Childcare. From our stand point, the complaint has been investigated, Ms. Williams was very responsive, and it is resolved.

Please let me know if I can provide further information.

Best regards,  
Kendra

**Kendra Bundy, MSML**

Assistant Health Director  
Health Department

**City of St. Joseph**

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**From:** Debra Bradley <[dbradley@stjosephmo.gov](mailto:dbradley@stjosephmo.gov)>

**Sent:** Wednesday, April 3, 2024 3:10 PM

**To:** Kendra Bundy <[kbundy@stjosephmo.gov](mailto:kbundy@stjosephmo.gov)>

**Subject:** questions

I need information on the complaint regarding LaTonya Williams' business, our response and what the status is.

**Debra Bradley, MSW**

Health Director  
Health Department

**City of St. Joseph**

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